

## Criminal record check consent form

The National Deaf Children's Society (NDCS) is committed to supporting local groups to safeguard the children and young people in their care, confidently and effectively.

To help do this they offer:

- free online child protection and safeguarding training
- free criminal record checks across the UK
- for groups in England and Wales, the opportunity to register with the DBS [Update Service](#), which enables them to take their certificate from role to role within the same workforce where the same type and level of check is required.
- a [Child Protection Policy](#) document for all groups to adopt and put into practice
- support and guidance from our central [Local Groups team](#), including if any safeguarding issues arise
- free downloadable forms and resources for groups to use and share.

### Criminal record checks

As the local deaf children's society **Designated Person for Safeguarding**, it is my responsibility to coordinate criminal record checks of committee members. This is paid for by NDCS and provided by an external company Security Watchdog, part of Capita plc.

I will need to share personal information with NDCS and Security Watchdog, so require consent to do so. Information resulting from your criminal record check will also be shared

### What information will be shared?

Below is some of the standard information that will be shared:

- Name
- Email
- Postal Address
- Date of Birth
- If your certificate discloses any criminal activity *(if it does then I will risk assess your involvement in the group with the Head of Local Groups at NDCS, it doesn't necessarily mean you cannot be part of the group.)*

### What if I don't want to consent or change my mind?

A criminal record check CANNOT be carried out without your consent, and you have the right to withdraw your consent at any time.

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Name: (please use block capitals)

Signature:

Date: 07/09/2017