

IDENTITY DOCUMENTS FOR DBS CHECKS (ENGLAND AND WALES)

To complete a criminal record check you must confirm your identity using specific original documentation. The details below are for Disclosure and Barring Service (DBS) checks in England and Wales.

- All applicants will be asked to verify their identity by their Designated Person (DP).
- You must provide your DP with original documentation
- Photocopies will need to be provided to accompany your application form, this must be signed and dated by your DP
- You must provide either:
 - 1 document from Group 1
 - Plus a further 2 documents from Group 1 or 2
 - At least one of these should show your current address

- Or if you are unable to show ID documents from Group 1, you must provide:
 - 1 documents from Group 2a
 - Plus a further 2 documents from Group 2a or 2b
 - At least one of these should show your current address

Identity documents from group 1					
Valid Passport	UK Birth Certificate (issued at time of birth)	UK Adoption Certificate	UK Driving License (paper part and photo card)	UK Biometric Residence Permit	
Identity documents from group 2a					
UK Current Driving License (old version, paper document)	Non UK current Driving License with photo	UK HM Forces ID card	UK Firearms License	Marriage/Civil Partnership Certificate	UK Birth Certificate (issued after birth)
Identity documents from group 2b					
Mortgage statement	Financial statement	P45 or P60	Council tax statement		
<i>Above must be issued within last 12 months</i>					
Bank/Building society statement	Credit card statement	Utility bill	Benefits statement		
<i>Above must be issued within last 3 months</i>					
Letter of sponsorship from future employment provider	Work permit/visa	EU National ID card	Letter from Head Teacher or College Principal	Cards carrying the PASS accreditation logo	
<i>Above must all be current/valid</i>					