## **IDENTITY DOCUMENTS FOR PVG CHECKS (SCOTLAND)**



To complete a criminal record check you must confirm your identity using specific original documentation. The details below are for Protecting Vulnerable Groups (PVG) checks in Scotland.

- All applicants will be asked to verify their identity by their Designated Person (DP).
- You must provide your DP with original documentation
- Photocopies will need to be provided to accompany your application form, this must be signed and dated by your DP
- You must provide either:
  - o 1 document from Group 1
  - o Plus a further 2 documents from Group 1 or 2
- Or if you are unable to show ID documents from Group 1, you must provide:
  - o 5 documents from Group 2

Valid passport UK driving licence (full or provisional; must show paper part)  UK birth certificate (issued within 12 months of birth)  Valid EU identity card  UK Firearms licence  UK HM Forces ID card  UK adoption certificate  Marriage/ civil partnership certificate  UK birth certificate (issued more than 12 months after birth)  P45 or P60  Utility bill  Valid TV licence  Credit card statement  Mortgage statement  Valid insurance certificate  Certificate of British nationality  Asylum registration card  Valid vehicle registration document  Court summons  Court claim form  Valid NHS card  National Insurance card  Examination certificate (e.g. GCSE, NVQ)  Child benefit book  Personal correspondence or document from government department  Mail order catalogue statement  Addressed payslip  Letter from Head Teacher  British work permit/ visa  Bank or building society document  Financial statement		1	
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Letter from Head Teacher  British work permit/ visa Bank or building society document			Mail order catalogue statement
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