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| Meeting | Annual General Meeting |
| Date | 11 December 2018 |
| Time | 16:00-16:30 |
| At | Castle House, 37- 45 Paul Street, London EC2A 4LS |
| Present | **Trustees and members:**Lisa Capper (Chair)Jan Rutherford | **Staff:**Susan Daniels (CEO)Jane Foreman (Deputy CEO)Mike WadeMichelle Gardner |

# Welcome and announcements

* 1. Lisa Capper welcomed everyone to the annual general meeting.
	2. Three other members and two proxies had indicated that they would attend, but were not present. However, the meeting was quorate and so started on time.
	3. Lisa Capper noted that this is the first year we’ve been able to give members the option of voting online, administered by our election partners ERS (Electoral Reform Services). We received 815 returns (just over 700 online, the rest by post), compared to 344 by post only last year. Lisa welcomed the superb increase in participation.

# Minutes of the 73rd AGM held on 3 November 2017

* 1. Lisa Capper asked if there were any questions or comments on the minutes from the last AGM. There were no comments or questions. The minutes were agreed as a true and accurate record of the 73rd AGM.
	2. **The minutes were approved and signed by the Chair.**

# Matters arising

* 1. There were no matters arising.

# Honorary Chair’s presentation of the NDCS Annual Report and Accounts for the year ended 31 March 2018

* 1. The Chair noted that the National Deaf Children’s Society’sperformance over the year ended 31 March 2018 had been set out in the Report and Financial Statements for the period, which is available on the organisation’s website, and in hard copy at the meeting. There were no questions on this report.

# Honorary Treasurer’s presentation of the audited accounts for the year ended 31 March 2018

* 1. On behalf of the Honorary Treasurer, the Deputy CEO presented the National Deaf Children’s Society’s audited accounts for the year ended 31 March 2018 and stated they were available on the organisation’s website, and that copies had been brought to the meeting. There were no questions on the annual accounts.

**ORDINARY RESOLUTIONS:**

Lisa Capper noted that, as Chair, she had been appointed as proxy for 810 members, some directing her to vote for, against or abstaining from the resolutions, others asking her to cast their vote with her own. A report of the proxy votes is available (provided by ERS).

# Ordinary Resolution One

**To receive the report of directors, the annual accounts for the year ended 31 March 2018 and the auditors’ report**

* 1. The meeting voted to adopt Ordinary Resolution One to receive the National Deaf Children’s Society report of directors, the annual accounts for the year ended 31 March 2018 and the auditors’ report. The Chair thanked the organisation’s Finance team and others involved for their hard work in producing the accounts and statements.

**Voting:** For 791, against 7, abstained 14.

# Ordinary Resolution Two

**To appoint Crowe Clark Whitehill (Crowe UK LLP), St Bride’s House, 10 Salisbury Square, London, EC4Y 8EH as the National Deaf Children’s Society’s auditors and to authorise the Trustee Board to fix their remuneration:**

* 1. The meeting voted to adopt Ordinary Resolution Two to appoint Crowe Clark Whitehill (Crowe UK LLP), St Bride’s House, 10 Salisbury Square, London, EC4Y 8EH as the National Deaf Children’s Society’s auditors and to authorise the Trustee Board to fix their remuneration.
	2. **Voting:** For 786, against 12, abstained 14.

# Ordinary Resolution Three

**To re-elect members of the Trustee Board who retire by rotation**

* 1. The meeting voted to adopt Ordinary Resolution three to re-elect two members of the Trustee Board:
	+ **Helen Selwood**

**Voting:** For 791, against 11, abstained 10.

* + **Gerard Featherstone**

**Voting:** For 789, against 11, abstained 12.

# Any other business

* 1. Lisa Capper expressed her thanks to the Chief Executive and the staff of the National Deaf Children’s Society for their efforts throughout the year to deliver our strategy.
	2. Lisa also expressed her thanks to the trustees for their attendance and diligence at meetings, making sure the charity continues to be financially sound and well run.
	3. There was no other business.

# Date and location of the 75th Annual General Meeting

Tuesday 10 December 2019

Castle House, 37-45 Paul Street, London EC2A 4LS.