**Template for writing to your council**

**[Name and address of lead member]**

**[Date]**

**[insert your name and address for letters]**

Dear Councillor **[insert name of lead member]**

I am writing as **[a worried parent of a deaf child/member of this community – delete as appropriate]** to raise **[insert the issue which you are campaigning on].**

Deaf children are among the most vulnerable and disadvantaged children in the UK today. Local authority specialist support services for deaf children are an essential front-line service providing much needed support for families **[like mine]**. For example, early years support is vital in helping to develop the language and communication skills of deaf children. Visiting Teachers of the Deaf also help deaf children in the classroom by providing expert advice to mainstream teachers on how to teach deaf children, as well as providing one-to-one teaching. I am alarmed to discover that **[insert any details about the issue you are campaigning on]. [Discuss how this issue will affect your child/children or children in your area]**. This is unacceptable and unfair.

I would be grateful if you could:

* set out what steps the council is taking to address this issue
* find out if it is possible for the local authority to reconsider its decision.

I look forward to hearing from you urgently. **[I have copied this letter to my local councillor.]**

Yours sincerely,

**[In emails include your contact details below your name]**