

FOLDING INSTRUCTIONS

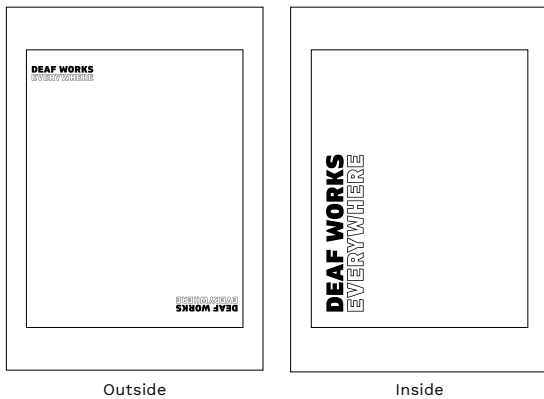
If double sided printing, begin at stage 5

**DEAF WORKS
EVERYWHERE**



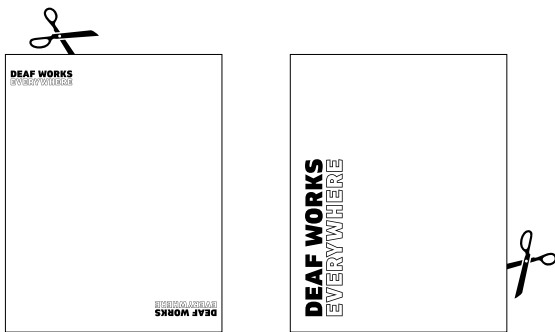
1

Print the outside and the inside of z-card on two separate pieces of paper.



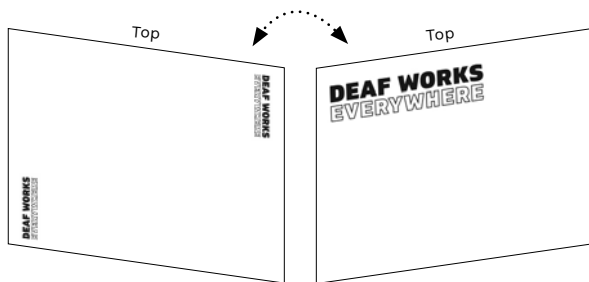
2

Trim around the edge of both.



3

Glue the inside and outside to each other making sure the blank sides are on the inside. Also make sure that the text is the right way round.



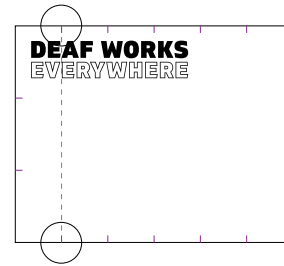
4

Next place the z-card in front of you (inside facing you). You will see there are small marks on the top, bottom and sides of the design (on both sides). These will be your folding guides. Don't fold anything yet! Just make sure you can see these guides.



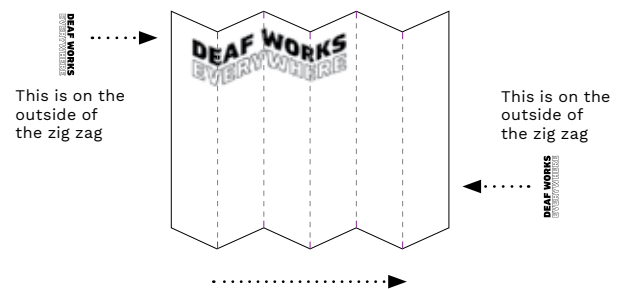
5

The first fold will be between the two marks highlighted.



6

The fold should go inwards so the little Deaf Work Everywhere logo on the other side is on the outside. Continue across left to right folding in a zig zag.



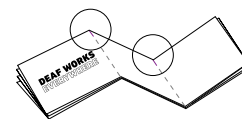
7

Now fold up and flatten so you now have one long strip of paper.



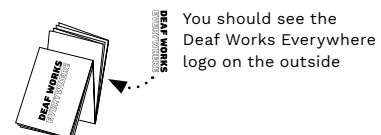
8

Finally fold this long strip into a zig zag. Ensure that the Deaf Works Everywhere logo is on the outside on both sides.



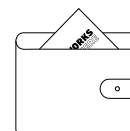
9

Ensure that the Deaf Works Everywhere logo is on the outside on both sides.



10

All you need to do now is put it in your wallet and you can look at it whenever you need to!



To find out more about Deaf Works Everywhere go to www.ndcs.org.uk/deafworkseverywhere