**National Deaf Children’s Society – Risk Assessment**

**Likelihood** **1 = unlikely** (I would be very surprised) **2 = possible** (I’d be a bit surprised) **3 = quite likely** (I wouldn’t really be surprised) **4=Almost certain** (I am expecting it)

**Severity / Impact 1 = minimal** (minor injury or low impact on event) **2 =moderate** (moderate injuries that may require hospital treatment or moderate impact on event **5 = serious** (more serious injuries involving a longer hospital stay or significant impact on event) **9 = critical** (fatality/number of persons seriously injured or major impact on event and NDCS)

**Total risk rating 1-5 = low priority** (minimal or even no action may be required) **6-10 = medium priority** (additional control measures or a change to systems may be required**)**

**15-36 = high priority** (stop the activity or restrict /reduce until action has been taken)

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| **Event/Activity/Project:** | | **Name of person undertaking RA:**  Please confirm this person has completed risk assessment training:  **Yes** **No\*** (delete as appropriate) **Date of training** (if known):  \*If no, please contact the Quality and Compliance Assurance Manager to arrange this | | | | | |
| **Location & Date:** | | **Date RA undertaken:** | | | | | |
| **People at Risk:** | | **Signed off by:**  Please confirm you have completed risk assessment sign off training:  **Yes** **No\*** (delete as appropriate) **Date of training** (if known):  \*If no, please contact the Quality and Compliance Assurance Manager to arrange this | | | | | |
| **Additional background information this could be previous issues with providers etc. that would be useful to know about, or frequency of previous successful events, etc.** | | | | | | | |
| **What are the hazards?**  **Describe the cause and consequence** | **What controls are already in place This can include future actions if they are standard practice** | | **Rating with existing controls** | | | **Further Action Required  Only complete if risk is currently too high or controls are missing** | **Risk acceptable?** |
| **Likelihood (L)**  **1,2,3,4** | **Severity /Impact (S) 1,2,5,9** | **Total (LxS)** |
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| **Future Actions This should be all action still to be taken – you can summarise if appropriate e.g. Welcome briefing with volunteers: includes x, y, z** |  |  |  |
| **Actions** | **Action by whom?** | **Deadline for action** (date) | **Done** (date & signature) |
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